

# School Board Meeting Minutes

DAVALLIA PRIMARY SCHOOL

<b>DATE:</b>	4 <sup>th</sup> September 2024	<b>Meeting No.</b>	4/2024	<b>CHAIR PERSON:</b>	Dave Perry
<b>TIME:</b>	4.05 pm	<b>MINUTE SECRETARY:</b>			John O'Neill

<b>ATTENDEES:</b>	<i>John O'Neill, David Perry, Adrian Fuller, Dan Davis, Mary McHugh, Anna Burke, Caroline Howard, Nikita Nederpelt Nick Shmakov, Mark Leaning, Doug Ruddle</i>
<b>APOLOGIES:</b>	

Ge	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	<b>WELCOME, WELCOME TO COUNTRY &amp; APOLOGIES</b>	DP	•	
2.	<b>MINUTES OF PREVIOUS MEETING</b>	DP	• <i>Minutes from the previous meeting were tabled. Moved by JO and seconded by DD.</i>	<i>Accepted unanimously</i>
3.	<b>ACTIONS ARISING</b>	AF	•	
4.	<b>CONFIRMATION OF AGENDA</b>	AF	•	
5.	<b>DISCLOSURE OF INTERESTS</b>	AF	• <i>None</i>	<i>Discussed</i>
6.	<b>PRIORITY ITEMS</b> 6.1 <b>2024 One-Line Budget (Update)</b>	CN	<ul style="list-style-type: none"> <li>• <i>CN presented an update of the one-line budget.</i></li> <li>• <i>CN indicated there are a number of new reports which she will introduce over time</i></li> </ul>	<i>Discussed and noted.</i>
7.	<b>OTHER MATTERS</b> 7.1	JO	<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>	

8.	8.1 50 <sup>th</sup> Anniversary Celebrations	JO	<ul style="list-style-type: none"> <li>• Open Night was a great success and well frequented</li> <li>• The display of the contents of the 1979 Time Capsule attracted much interest with many former staff and students reminiscing about ‘the old days’</li> <li>• 50<sup>th</sup> Anniversary tree planting is planned to be undertaken before the end of term. We have 50 trees/shrubs and 252 Kangaroo Paws to be planted.</li> <li>• A 2024 Time Capsule will be sealed later in the year</li> <li>• Back to Davallia Staff sundowner later in the year at the Carine</li> </ul>	<i>Discussed</i>
	8.2 Request for Addition to School Uniform	JO	<ul style="list-style-type: none"> <li>• Sample from Nell Gray has now been received and was tabled.</li> <li>• Jumper to retail at \$55.00</li> <li>• Surveying of community will be undertaken early in Term 4</li> </ul>	<i>Discussed</i> <i>Action – Board survey to be undertaken early Term 4</i>
	8.3 Adjoining Fences (update)	DP	<ul style="list-style-type: none"> <li>• 3 properties involved</li> <li>• 2 home owners have accepted a quote</li> <li>• Works need to be undertaken out of school hours. Ideally during the school holidays</li> <li>• Asbestos certification to be undertaken as part of the process</li> </ul>	<i>Discussed</i>
	8.4 2025 School Development Days	JO	<ul style="list-style-type: none"> <li>• Document Tabled</li> <li>• 6 School Development Days allocated</li> <li>• 3 mandated, 3 flexible</li> <li>• Proposed common SDD across the network – 30<sup>th</sup> May</li> <li>• JO moved they be adopted, seconded XX</li> </ul>	<i>Discussed and unanimously approved</i>
	8.5 Staff Changes (2025)	JO	<ul style="list-style-type: none"> <li>• Baby boom at Davallia PS</li> <li>• Adrienne Rintoul and Amy Williamson, Nelly d’Avray all on maternity leave in 2025.</li> <li>• Emma Christie will return from maternity leave</li> <li>• French position to be advertised as Carolyn Vinton will be taking a career change</li> <li>• Full staffing should be finalised by Week 5, Term 3</li> </ul>	<i>Discussed</i>

	<b>8.6 Member for Carine – Paul Lilburn MLA</b>	<b>JO</b>	<ul style="list-style-type: none"> <li>• There was no interest by the Board to meet with the local member</li> </ul>	<i>Declined to meet</i>
	<b>8.7 Antisocial Behaviour</b>	<b>JO</b>	<ul style="list-style-type: none"> <li>• 3 reports of suspected drug usage in the past month</li> <li>• Seems to occur on the weekends at 11am</li> <li>• Police have now been involved and targeted patrols are occurring</li> <li>• There is no evidence being left behind.</li> <li>• Limited CCTV security will be installed</li> </ul>	<i>Discussed</i>
	<b>8.8 Changes to Reporting Student Achievement and Progress</b>		<ul style="list-style-type: none"> <li>• Education Department and SCASA reviewed requirements to reduce workl load</li> <li>• a requirement to provide an overall teacher comment, the content of which is determined at the school</li> <li>• no requirement to provide learning area comments</li> <li>• no requirement to provide grades at the strand or sub-strand level</li> <li>• no requirement to provide a learning area comment or attachments, such as photos, for students with special educational needs. Reporting for these students aligns with the individual education plan that was developed with parents.</li> <li>• Staff decision</li> </ul>	<i>Discussed</i>
	<b>8.9 Marques for Faction Carnival</b>		<ul style="list-style-type: none"> <li>• Historically marques have never been used</li> <li>• School will hire marques from 2025 at our cost</li> </ul>	<i>Hired marques to be used at all future faction carnivals</i>
<b>9.</b>	<b>Other Business</b>			
	<b>9.1</b>	<b>DP</b>		•

**MEETING CLOSED:**

5.00pm

**SIGNED:**

**NEXT MEETING:**

4<sup>th</sup> September 2024